**Parkshore HOA Annual Meeting**

**Monday, April 24, 2023**

**6:30 pm**

**MINUTES**

President Carol Conklin called the meeting to order at 6:33 pm. Board introductions were made and all attendees were reminded to sign in via the attendance sheet.

Financial Report

The first order of business was our 2022 Financial Report and budget for 2023. Treasurer Steve Ginter began with an overview of our 2022 year-end cash balance which stood at $25,551.94. This was a decrease from the expected year-end balance of $27,822.17.

While general and administrative expenses were lower than budget for 2022, maintenance and repairs had an overall increase from budget of $3,062.62 which basically explains the net decrease to our 2022 cash balance. Overall, the HOA has seen a general increase in expenses this past year. The main item causing the large variance was the needed repair of the front-entrance French drain which was exasperated by the bike path and a delivery truck that drove off the road and into the grass further damaging the grade of the area. Fortunately, a witness captured the incident and, due to the hard work of Vice President Frances Catanese, some of the grass regrading and reseeding was covered by the company Breezeline who employed the delivery driver.

Concern was once raised about the pond and why the HOA was responsible for its maintenance. The HOA Board explained that the pond is actually a drainage easement. The HOA has had attorneys review the subdivision plat and property deeds on more than one occasion, and it is clear that the responsibility of the pond is with the HOA.

President Conklin then took the opportunity to thank a number of HOA members for their efforts in making our neighborhood a fun, welcoming and desirable place to live. In addition to the HOA Board and Design Review Board volunteers, who take on many of the responsibilities of an Association Management Company, President Conklin gave a special thank you to our Social Director, Katie Harris, for all her efforts with the special events. From the luminary walk to the food trucks, Easter Egg Hunt and more, Katie worked hard to bring our neighbors together. Also, a special thanks to Steve Ginter for the time he spends on our financials and Jamie Stabl for his assistance with the pond. Both gentlemen help to reduce our overall expenses significantly. Parkshore HOA gives a special thanks to all of them.

Election of 2023-2024 HOA Board of Trustees

As communicated in the Parkshore Notice of Annual Meeting, there are three open positions for the Parkshore HOA BOT. The three Board members up for re-election are Michael Carsner, Carol Conklin and Jason Jarrell. Unfortunately, Michael and Jason do not wish to re-run. The floor was then open for nominations.

**Motion: To nominate Carol Conklin for another term to serve on the Parkshore HOA Board of Trustees. Seconded.**

The President then asked if there were any other nominations from the floor to fill the other two vacant trustee position. No other nominations came forth.

**Motion: To close the nominations for the 2023-2024 Parkshore HOA Board of Trustees and cast a unanimous ballot for Carol Conklin. Seconded and approved.**

A member asked if the HOA is permitted to be governed by three trustees. According to

Parkshore Bylaws, three is the minimum number permitted for a governing Board. Members

are highly encouraged to consider a run next year, or to reach out to the current Board of

Trustees to volunteer. Every homeowner is welcome.

The meeting adjourned at 7:06 pm.